



Briercliffe with Extwistle Parish Council

Tuesday, 16th July 2019

Present: Councillor Russell Hawkes (in the Chair), Councillors Simon Dack, Ben Eastwood, Roger Frost, Nick Higham, Duncan MacIver and John Stewart,

Others: Steve Watson (Clerk), Michael Greenwood (Lengthsman), PC Nagina Ahmed, PCSO Sharon Barnes, County Councillor Cosima Towneley, Borough Councillor Maggie Lishman plus 5 residents.

Councillor Hawkes opened the Parish Council Meeting and welcomed everyone.

| <u>Agenda</u> | <u>Actions by Clerk</u> | <u>Cllr Support</u> |
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| Parish Council Agenda | | |
| 19/20/035 Apologies for absence | | |
| Apologies were given by Councillors Adam Dack who was working and Pam Vincent who had a family issue. Borough Councillors Anne Kelly and Gordon Lishman also sent their apologies. | | |
| RESOLVED: That above apologies and reasons given are approved. | | |
| 19/20/036 Declarations of Interest / Code of Conduct | | |
| There were no Declarations of Interest. Remaining forms are to be completed and returned to the Clerk. | | |
| 19/20/037 Formally adjourn the meeting to allow for public participation | | |
| RESOLVED: That the meeting is adjourned to allow for Public Participation. | | |
| The Police Report was moved up the agenda. | | |
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| (c) Police Report | | |
| PC Ahmed reported that crimes were down this month with anti-social behaviour down from 18 to 8, burglaries down to 1 from 5, there were no thefts of motor vehicles and thefts from vehicles is down from 3 to 1. Nuisance has dropped from 14 to 6 and Acceptable Behaviour Contracts have been issued following the takeaway window smash. Burnley Council are putting on activities over the summer. The Police were thanked for their attendance and report. | | |
| (a) Calico Proposals Royal Court | | |
| Calico provided a written report that is attached. A resident reported a mound of earth on site that needs to be moved and another resident asked for advice on what the room will be that will overlooks her bedroom. | | |
| (b) Public Questions | | |
| A resident had submitted a problem with an overgrown back entrance, however this is the responsibility of the residents who will be informed. There were no further questions in advance. | | |
| (d) County Council Report | | |
| The County Councillor reported that things were quiet, she was still working on getting the Landrover repaired and returned. Todmorden Road has been reported but is still awaiting repairs and has become dangerous. | | |
| (e) Borough Council Report | | |
| Borough Councillor Maggie Lishman reported that white lines have been requested at the Haggate crossroads as they are now non-existent. A meeting of the Multi-Agency team has been held to agree summer activities in the village for youths. Meetings have been held regarding the surgery, the previous partnership has dissolved and the 3 GPs have left. Locum GPs are covering and residents will be informed of the lead Locum GP for forms. Councillor Frost will provide a letter received that stated there would not be any changes. The new recycling wheelie bins are to begin distribution in October. A public meeting was held with Planning Officers regarding the application for 130 houses on Standen Hall Drive. The Parish Council has objected on the grounds set out in the newspaper article and if it is approved a call-in request will be sent to the Secretary of State. United Utilities have an Officer who deals with Planning applications but they are not a statutory consultee. | Letter | RF |
| The County and Borough Councillors were thanked for their reports. | | |
| 19/20/038 Formally reconvene the Parish Council Meeting | | |
| RESOLVED: That the meeting is formally reconvened for Parish Council Business | | |
| 19/20/039 Minutes of the last Parish Council meeting | | |
| The minutes of the last meeting held on 18 th June 2019 were submitted for approval as a correct record. | | |

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| RESOLVED: That the minutes of the Briercliffe with Extwistle Parish Council meeting on the 18th June 2019 are approved as a correct record. | | |
| 19/20/040 Matters outstanding from the minutes | | |
| The dog mess article and drone pictures have been completed, garage rents is on-going and the bank mandate has been resubmitted a third time. | | |
| 19/20/041 Clerk's Report including Administration – for information only | | |
| The Clerk's report and correspondence was noted. The Charity Commission letter was explained and Councillor Frost agreed to become a Trustee of the Robert Halstead Charity. | Trustee | Clerk |
| 19/20/042 Updates and Reports (for information only) | | |
| Members of the Council | | |
| Allotment Rent reminders have been sent and tidy or lose letters are due. The football lease is progressing, the Bowling Club need a plan and an audit and Lane Bottom Park is due to be upgraded in 2021. | | |
| Calico have relocated the Harrison Street pathway but the department responsible has taken no action. | | |
| A Coffee Morning was well attended and raised £210.00 for the Woodland Walk arson attack. Duncan was thanked on behalf of all at Hill Lane Baptist Church for all the work put into this. A replacement platform quote has been received and a site visit will be carried out next week. | | |
| The Forest Nursery lease is moving forward. The Council has been asked to fund half the costs of the lease and survey. It was agreed to reduce the first years rent by half the costs incurred once the nursery has been provided. | | |
| Double yellow lines were suggested for Netherwood Street due to vans parking on the corners obstructing sight lines. Residents had previously objected to this suggestion. | | |
| Community Centre Update | | |
| A Committee meeting is due, finances are currently in profit, a number of repairs are needed but will be carried out next year or next Spring. | | |
| Heritage Items | | |
| The Heritage boards are being held up by the Worsthorne boards who have yet to submit designed. The Briercliffe Boards will go ahead without the Worsthorne boards but the opening will be delayed. | | |
| 19/20/043 Finance | | |
| 1. Accounts to be approved for payment. Additional bills included. | | |
| 1 National Allotment Society £66.00 001474 Paid | | |
| 2 Map £12.00 001475 Paid | | |
| 3 Clerk Salary £432.88 SO Paid | | |
| 4 HMRC £108.22 001476 | | |
| 5 Briercliffe Community Centre £80.00 001477 | | |
| 6 Lanlee £5.96 001478 | | |
| 7 Greenwoods Lengthsman £450.00 001479 | | |

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| 8 | Greenwoods Allotments | £170.00 | 001479 | | |
| 9 | McVeigh Parker & Co Ltd | £528.00 | | | |
| | Waterplus credit | -£164.95 | | | |
| RESOLVED: The bills outlined above are paid. | | | | | |
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| 2. | Income Received | | | | |
| 2.1 | Garage rents | | £637.04 | | |
| 2.4 | Allotments | | £70.51 | | |
| 3. Bank Balances | | | | | |
| | ▪ Current a/c – | | £28,850.34 | | |
| | ▪ Deposit a/c – | | £ 2,926.46 | | |
| | ▪ Petty Cash - | | £ -4.08 | | |
| | ▪ Facebook Boost - | | £ 100.00 | | |
| | ▪ Garages - | | £ 7,071.13 | | |
| | Total | | £ 38,943.85 | | |
| The budget monitoring report, petty cash report and bank reconciliations were circulated. | | | | | |
| RESOLVED: That the bank balances, budget monitoring report, petty cash report and bank reconciliations are noted and Petty Cash is returned to £100. | | | | | |
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| 19/17/044 To receive reports from Committees and consider the Recommendations | | | | | |
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| 2. Planning Committee | | | | | |
| <i>The following applications were considered:</i> | | | | | |
| 1. | FUL/2019/0301 – Proposed erection of one detached (4 bedroom) two storey dwelling (resubmission of APP/2019/0119), Land at Walverden Road. | | | <i>response</i> | <i>RF</i> |
| 2. | FUL/2019/0315 – Erection of 130no. dwellings with associated access roads, open space and landscaping and vehicular access from Standen Hall Drive following the demolition of No. 64 Standen Hall Drive. Proposal affects Public Footpath Nos 174 and 224, Briercliffe. Land to the North of Higher Saxifield Street. | | | | |
| 3. | HOU/2019/0264 – Proposed 2 storey extension to rear, Higher House, Nelson Road. | | | | |
| RESOLVED: Application 0301, objections have been re-submitted. Application 0315, an objection will be sent following the Burnley Express article, Application 0264, details are to be checked and the Chair of planning to provide a response. | | | | | |
| A late application for 2 rear dormers at Lee Green, Stirling Court had no comments. | | | | | |
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| 19/17/045 To receive reports from Working Groups – for information only | | | | | |
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| 1. Allotment Working group | | | | | |
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| <i>The Working group is still awaiting allotment Tenant Volunteers.</i> | | | | | |
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| 2. Co-option Working Group | | | | | |
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| <p>The Working group were asked to consider a revised version of the Policy. The group recommended their original version is considered by the Council and the amended version is dismissed. The Clerk advised that both versions contained election information that should not be included in a Co-option Policy, as this was covered by Statute. The original version, the amended version with an explanation for the changes and the Clerk's version are to be circulated to all Councillors for consideration at the September meeting. The Chair attempted to remind Councillors on the proper etiquette for meetings and to only speak through the Chair, but continued to be spoken over during the discussion.</p> | <p>Circulate Polices</p> | <p>RH</p> |
| <p>19/17/046 Matters identified for future consideration</p> | | |
| <p>There were no matters identified.</p> | | |
| <p>19/17/047 It is proposed that in view of the sensitive and confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.</p> | | |
| <p>RESOLVED: That the meeting is closed to the press and public.</p> | | |
| <p>A damaged garage was discussed. Insurance is to be checked, a yearly assessment of the garages is to be carried out, the asbestos claim is to be checked as a matter of urgency and the Lengthsman is to be asked to provide a quote for the repairs and an assessment of damage is to be carried out. A Risk Assessment Working Group is to be set up consisting of Councillors Frost, Higham and Stewart. If the garage is beyond commercial repair it is to be removed.</p> | <p>Assessment</p> | <p>RF, NH & JS</p> |
| <p>The Lengthsman Committee will only meet as required and a Lengthsman Tender Working Group is to be created.</p> | | |
| <p>19/17/048 It was agreed that the next meeting of the Parish Council will be held on Tuesday 17th September 2019.</p> | | |

Calico Report

Site Update

Our Contractors, Ring Stones are:-

- All plot foundations excavated and concreted
- Plot drainage has commenced
- The masonry works has commenced on the super structure of plot numbers 6+7 with the inner leaf of blockwork.
- The structural ground floors have now been cast to the remaining units
- The gabion wall re-construction is now well under way with the finished product

Completion

Practical completion of the site is still 27th August 2019 – please note this is weather dependant

Parishioner Query – Grass Cutting

Thank you for providing us with a photo regarding the grass cutting query, it has helped make things clear.

This area in question has been reported to our Caretaking Team and Contractors on site and I can advise the following:-

- We have had confirmation from the Caretaking Team that this grass has been trimmed as of the 13th June 2019
- This area will be kept mowed to keep it to a manageable level by the Caretaking team approximately every four weeks
- In the future, hard-core material / concrete will be laid to this area
- The remaining grass to this area will be added to the Royal Court Site and maintained under a Service Maintenance by Calico Homes

Harrison Street – Grass & Fencing Query

We received complaint / query from Mrs Eastwood who resides on Harrison Street regarding fencing and the grass area and would like to keep you updated on the matter too:-

- The security fence has been moved away from Mrs Eastwood's property and she is now happy with this
- Now that the fence has been moved, the caretaking team are able to access this area safely in order to maintain the grass / weeds
- The caretaking team will attend this week to trim this area, as its first cut
- Following the first cut, the team will maintain this area going forward, with attending to the weeds on a fortnightly basis
- We are unsure why this area was left to overgrow and apologise for this
- I have placed a note in my diary to confirm the first cut has been completed by Friday, 21st June 2019.

I have attached a revised photograph for your information, to ensure we are clear on the areas in question.

Complaints

We have not had any further complaints brought to our attention, however, if there is anything that you would like me to be aware of or anything that is raised at the meeting please do let me know.